UBC Sustainability Revolving Fund:

Executive Summary

This document will give us a quick summary of your project and allow us to judge if it meets the minimum requirements. We will consider this summary and reply with comments so that you can adjust the idea before you write the full proposal.

Please submit your executive summary to [sust.rev.fund@ubc.ca](mailto:sust.rev.fund@ubc.ca) **by January 9, 2015**.

We understand that this is early in the process but include the following:

* Is the project consistent with the UBC’s strategic plan, [Place and Promise?](http://strategicplan.ubc.ca/)
* Will the project result in savings that achieve a payback period that begins within two to five years
* What will be the total amount of the loan?
* How will the savings be verified?
* Could the project proceed without the loan?

# Executive Summary

Address the following in a short paragraph:

1. Alignment with University goals
2. Objectives of the project
3. Project implementation and management
4. Expected results of the project
5. Project budget

# How your proposal will be evaluated

Key criteria for approval of project funding are:

### Consistency with University’s goals

Is the project consistent with the UBC’s strategic plan, [Place and Promise?](http://strategicplan.ubc.ca/)

* Will result in savings that achieve a payback period of approximately two to five years
* Loan principal of $10,000 to $200,000
* Acceptable risk (technical risk and achievement of savings)
* Verifiable savings
* Additionality (i.e., the project would not proceed without the loan)