**CALL FOR PROPOSALS**

**Interdisciplinary Education Grants**

**DEADLINE: June 28, 2019**

The UBC Sustainability Initiative (USI) Interdisciplinary Education Grant program provides support to small teams of faculty members to design and build interdisciplinary sustainability curricula.

University graduates are entering a world characterized by major global trends like growing climate change, diminishing or hard to access fossil fuel resources, and economic and social instability. These trends, along with other sustainability challenges, are systemically linked. Learning about and addressing these key issues requires interdisciplinary perspectives, innovation and expertise.

The Interdisciplinary Education Grant program supports faculty teams who wish to build or refine curriculum focused on a sustainability issue or challenge that demands input from more than one discipline. This program supports UBC’s new priority strategy to [transform learning](https://strategicplan.ubc.ca/core-areas/transformative-learning/) by facilitating the development of integrative, problem-focused learning.

Project leads participate as [USI Sustainability Fellows](https://sustain.ubc.ca/teaching-applied-learning/sustainability-fellowships), and meet once a month throughout the academic year to learn from each other, connect with other sustainability efforts on campus, and potentially work on shared curriculum goals.

**Objective:**

* Inspire the design and development of interdisciplinary curriculum options for UBC students to learn about a sustainability topic or challenge.

**Project Scale & Scope:**

* Proposed curriculum projects can be any scale, but must focus on a for-credit option. For example, proposals can be to revise or create a **course**, revise or create a **cluster of courses** around an issue or theme, or develop a **minor or a major program**.
* Field and summer courses and/or programs are within scope.
* The proposed curriculum must be accessible to students (undergraduate or graduate) from two or more Faculties.

**Eligibility & Roles:**

* Current UBC-V faculty members with an ongoing role are eligible to apply.
* Each curriculum proposal requires two faculty members (project leads) and project leads must be from a different Faculty, Department or discipline.
* Project leads must commit to participating as a USI Fellow for the duration of the project over the academic year (Sept-April) and will receive a $2,500 annual stipend in addition to the grant.
* Additional project applicants are encouraged, but only the project leads will act as USI Fellows.

**Budget & Duration:**

* Grants are awarded for a one or two year period. Proposals up to $10,000 per year are accepted. If you are applying for a two year grant, a maximum of $10K in year one and $10K in year two will be awarded. Proposals should reflect the scale and scope of the project. For example, a proposal to revise or create a new course will likely require less funds than a proposal to develop a new minor program. A budget must be provided.
* Funds can be used for curriculum project work, including hiring consultants, staff and students, attending conferences, purchasing resources, and a teaching buy-out if approved by the grant holders home Department and/or Faculty.

**Project Lead Responsibilities:**

* Project lead (aka Fellow) appointments are for one or two years (depending on your proposal), beginning in September 2019.
* Fellows are required to attend a half day retreat at the beginning of the academic year, as well as program meetings approximately every 4 weeks during the academic year. Typically meetings will not be scheduled over the summer.
* One year grants: Project leads must submit an interim progress report in January 2020 and a final project report at the end of Year 1. Final reports must include a financial report and any unspent funds at the end of Year 1 will be returned to the UBC Sustainability Initiative.
* Two year grants: Project leads must submit an interim progress report and the end of Year 1, and a final project report at the end of Year 2. The final report must include a financial report and any unspent funds at the end of Year 2 will be returned to the UBC Sustainability Initiative.

**Project Support:**

In addition to funding the grants, the UBC Sustainability Initiative (USI):

* Manages the USI Fellows program
* Provides UBC-wide information on sustainability courses and interdisciplinary themes \*
* Provides resources related to development of sustainability curriculum at UBC, such as [UBC’s Sustainability Education Framework](https://sustain.ubc.ca/teaching-applied-learning/sustainability-fellowships/sustainability-fellowship-outcomes) and general resources
* Provides resources on co-curricular student sustainability engagement options
* Links faculty to curriculum experts, including Senate representatives
* Helps to promote sustainability curriculum

\* We encourage applicants to consider that UBC already has a wide-range of courses which address sustainability-related issues and topics. The USI curates a data base of these [600+ courses](https://sustain.ubc.ca/teaching-applied-learning/courses). By request we can organize these courses by interdisciplinary theme and we can expose access (e.g., pre-reqs) and availability (e.g. course popularity) barriers. We believe there is an opportunity to leverage this robust collection of courses to improve interdisciplinary sustainability curriculum.

**Application Requirements:**

* Completed application form, including a signature of support from the Department Head or Dean of each Project Lead
* Curriculum Vitae (short CV form − maximum five pages) for each Project Lead

**Submit your application to:**

Jean Marcus, Director, USI Teaching, Learning & Student Engagement: jean.marcus@ubc.ca

604-827-4817

The Selection Committee includes the Executive Director of the USI, the past Chair of the USI Fellows Program and the Directors of USI Teaching, Learning & Student Engagement. **The awards will be announced in mid-July 2019.**

**APPLICATION 2019**

**Interdisciplinary Education Grant**

**Deadline June 28, 2019, 4 pm PST**

**Project Title**

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**Project Duration** (state if you are you applying for a one or two year grant)

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**Applicant Information**

The Project Leads participate in the annual USI Fellows program. Indicate with an asterisk (\*) which project lead will hold the project funds.

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| **Project Lead - Name** |  |
| **Position or Title** |  |
| **Department / Faculty** |  |
| **Address** |  |
| **Email & Phone** |  |
| ***Signature*** |  |
| **Project Lead - Name** |  |
| **Position or Title** |  |
| **Department / Faculty** |  |
| **Address** |  |
| **Email & Phone** |  |
| ***Signature*** |  |

**Other Applicants**

*Indicate all other co-applicants’ names and their titles, affiliations, and UBC email addresses, separated by commas (e.g. Jane Doe, Associate Professor, History, Faculty of Arts, jane.doe@ubc.ca).*

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**I. Project Summary**

Describe your project in language that is accessible to a wide readership. Think of this as an elevator pitch aimed at convincing others of the value of the proposed work. (maximum 250 words)

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**II. Statement of interest in curriculum development and sustainability education**

For each Project Lead, provide an overview of: a) your knowledge of, and experience with, curriculum development, b) your experience with sustainability education, and c) a statement indicating how you think interdisciplinary curriculum can add value to sustainability education. (maximum 1 page each)

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| **Project Lead Name:**  **Project Lead Name:** |

**III. Detailed Project Proposal**

Describe in detail your proposed curriculum project, including the overall project objectives, project work plan, timeline and milestones, and highlight anticipated challenges and potential mechanisms to overcome these obstacles. (maximum 2 pages)

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**IV. Project Outputs and Deliverables**

Describe what your project will do or create as a result of implementing the work plan. Ensure your outputs and deliverables meet the requirements of this program (i.e., the interdisciplinary course or program will be accessible to students from two or more Faculties). (maximum 500 words)

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**V. Project Impact**

Describe the impacts you anticipate as a result of this project. Explain how these impacts will benefit students, instructors and sustainability education at UBC. (maximum 500 words)

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**VI. Budget Summary**

Provide a budget for the duration of your project (one OR two years), indicating how funds will be allocated in each year. Note that up to $10,000 is available per year (for a total of $20,000 for both years combined). Fellow stipends are in addition to the project funding and will be dispersed as honoraria to the project leads.

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| **Budget Item** | **Estimated Expenses Yr 1** | **Estimated Expenses Yr 2** |
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| **Total Expenses** |  |  |

Expenses: A project grant (PG) will be set up in the name of one Project Lead in their department, and that department will be responsible for processing all project expenses.

**VII. Cash or in-kind support to be contributed by your partners for this project, if applicable**Name of partner organization, amount of contribution (cash or in-kind support)

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**VIII. UBC Department/Faculty Approvals**

The Dean or Department Head of *each project lead* must sign.

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| --- | --- |
| Name of Head/Dean and title | Signature |
| Name of Head/Dean and title | Signature |