**CALL FOR PROPOSALS**

**Sustainability Education Fellows Program**

**The Sustainability Hub**

**DEADLINE: May 13, 2024**

The Sustainability Education Fellows program provides support to faculty members and teams of faculty members to design and build sustainability and wellbeing curricula that offer applied, experiential and interdisciplinary learning opportunities for students.

University graduates are entering a world characterized by the climate emergency, and economic and social instability. Human and ecological wellbeing and sustainability challenges are systemically linked and also require special consideration for students and instructors to build capacity to care for themselves, one another, and our world. Learning about and addressing these key issues requires interdisciplinary perspectives, innovation and expertise.

The Sustainability Education Fellows program supports faculty members who wish to build or refine curricula focused on a sustainability issue or challenge that demands creative and transformative ways of teaching and learning. This program supports UBC’s Core Strategic Area of Transformative Learning and looks to contribute to helping UBC fulfill its climate commitments and respond to the universities [Climate Emergency Recommendations](https://bm-climate-emergency-2020.sites.olt.ubc.ca/files/2021/02/4_2021.02_Climate-Emergency-Engagement.pdf) and commitment to advance the Okanagan Charter for Health Promoting Universities.

Fellows meet periodically throughout the academic year to learn from each other, share project progress, connect with other sustainability efforts on campus, and work on shared emergent projects. There is an expectation that project leads (up to two per project) will join these monthly meetings which will be in person on the UBC Vancouver Campus.

**New this year** – one wellbeing-focused project funded by UBC Wellbeing will support UBC’s commitment to advancing the Okanagan Charter for Health Promoting Universities and UBC’s Student Strategic Plan commitment of “Wellbeing for People, Places, and our Planet”. This will be demonstrated with wellbeing course content and pedagogy that “promotes social justice and wellbeing by infusing inclusion, health, and sustainability into all aspects of the university experience. Students will feel supported in their quest for personal growth, building the capacity to care for themselves and one another, their communities, and our world. They will have the conviction and understanding to thrive as healthy global citizens and to serve as agents of change.”

Examples of wellbeing-focused project themes include:

* Developing course/program content that centers Indigenous perspectives on wellbeing
* Developing course/program content linking climate change, health, and wellbeing
* Embedding health and wellbeing modules into first-year courses to support personal capacity and life-enhancing skills
* Incorporating community-based projects that address health and wellbeing promoting settings (where we live, learn, work, and play)

**In this application form, applicants can opt-in to be considered for the Wellbeing Stream**.

**Objective:**

* Inspire the design and development of interdisciplinary, experiential and applied curriculum options for UBC students to learn about a sustainability topic or challenge.

**Project Scale & Scope:**

* Proposed curriculum projects can be on any scale, but must focus on a for-credit option. For example, proposals can be to revise or create a course, revise or create a cluster of courses around an issue or theme, or develop a certificate, minor or major program.
* Field and summer courses and/or programs are within scope.

**Eligibility & Roles:**

* Current UBC-V faculty members with an ongoing role are eligible to apply.
* Each curriculum proposal requires at least two faculty members (project leads) and project leads must be from a different Faculty, Department or discipline. Typically, teams are made up of two faculty members but more than two is also acceptable. In your application, please describe the interdisciplinarity of your team. In some cases, interdisciplinarity within a department will be considered eligible.
* Project leads (up to two people) must commit to participate in the Fellows monthly meetings for the duration of the program (two years).
* Additional project applicants are encouraged, but only two project leads will act as Sustainability Fellows.

**Budget & Duration:**

* Grants are awarded for two-year periods for up to a total of $20,000.
* Proposals should reflect the scale and scope of the project. For example, a proposal to revise or create a new course will likely require fewer funds than a proposal to develop a new minor program. A budget must be provided. Eligible expenses include student wages, materials, conference fees, consultant fees, design of Open Educational Resources, and faculty buy-outs. If you have questions about the eligibility of your planned expenses please contact us.

**Project Lead Responsibilities:**

* Fellows (project leads) appointments are for two years (depending on your project timeline), beginning in September 2024.
* Fellows are required to attend a 2-hour launch meeting at the beginning of the academic year, as well as six 90-minute program meetings approximately every 4 weeks during the academic year. There is a final year-end meeting in April that will be 2 hours long. Typically, meetings will not be scheduled over the summer.
* Project leads must submit an interim progress report at the end of Year 1, and a final project report at the end of Year 2. The final report must include a financial report and any unspent funds at the end of Year 2 will be returned to the UBC Sustainability Hub to support future grants.

**Application Requirements:**

* Completed application form, including a signature of support from the Department Head or Dean of each Project Lead
* Curriculum Vitae (short CV form - maximum five pages) for each Project Lead

**Submit your application to:**

Oliver Lane, Manager, Teaching and Learning at the UBC Sustainability Hub: oliver.lane@ubc.ca

The Selection Committee includes the UBCV Vice-Provost and Associate Vice-President Academic Affairs, the Sustainability Hub Academic Director and the Sustainability Hub Manager of Teaching and Learning, and UBC Wellbeing.

**The awards will be announced in mid-June 2024.**

**APPLICATION 2024**

**Sustainability Education Fellows Program**

**Deadline: May 13 2024.**

**Project Title**

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**Estimated project start and end date**

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**Applicant Information**

Indicate with an asterisk (\*) which project lead will hold the project funds.

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| **Project Lead - Name** |  |
| **Position or Title** |  |
| **Department / Faculty** |  |
| **Address** |  |
| **Email & Phone** |  |
| ***Signature*** |  |
| **Project Lead - Name** |  |
| **Position or Title** |  |
| **Department / Faculty** |  |
| **Address** |  |
| **Email & Phone** |  |
| ***Signature*** |  |

**Other Applicants**

*Indicate all other co-applicants’ names and their titles, affiliations, and UBC email addresses, separated by commas.*

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**1. Project Summary**

Describe your project in language that is accessible to a wide readership. Think of this as an elevator pitch aimed at convincing others of the value of the proposed work. (Maximum 250 words).

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**2. Statement of interest in curriculum development and sustainability education**

For each Project Lead, provide an overview of: a) your knowledge of, and experience with, curriculum development, b) your experience with sustainability and wellbeing education, and c) a statement indicating how you think interdisciplinary, experiential and applied curriculum can add value to sustainability education. (maximum 1 page each)

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| **Statement of Interest for [Project Lead Name]:**  **Statement of Interest for [Project Lead Name]:** |

**3. Detailed Project Proposal**

Describe in detail your proposed curriculum project, including the overall project objectives, project work plan, timeline and milestones, and highlight anticipated challenges and potential mechanisms to overcome these obstacles. Please share with us why reaching this specific student audience is meaningful and impactful. (Maximum 2 pages).

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4. **Interdisciplinary focus**

Describe how your project and project team bring an interdisciplinary lens to this work. (Maximum 500 words).

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5. **Wellbeing content and pedagogy**

Applicants can opt-in to be considered for the Wellbeing Stream: At least one selected project will emphasize wellbeing content and pedagogy in course design.

Would you like your project to be considered for the Wellbeing Stream? **IMPORTANT:** Even if you choose YES, your proposal will still be considered for the regular Sustainability stream as well.

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| YES/NO |

If YES, Please comment on how you will consider wellbeing content and pedagogy in your project. The program will offer support to develop and incorporate this content. Additionally, we will provide tools and learning opportunities on how to promote health equity and wellbeing practices in the classroom, including while teaching climate change content. (Maximum 500 words).

**6. Project Outputs and Deliverables**

Describe what your project will do or create including the production of teaching resources, ideally as Open Educational Resources. Ensure your outputs and deliverables meet the requirements of this program. (Maximum 500 words).

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**7. Project Impact**

Describe the impacts you anticipate as a result of this project and how you will measure them. Explain how these impacts will benefit students, instructors and sustainability education at UBC. (Maximum 500 words).

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**8. Student Reach**

Describe how many students you expect to reach with this new curriculum, and what year and disciplines they would likely be from. (Maximum 250 words)

**9. Budget Summary**

Provide a budget for the duration of your project, indicating how funds will be allocated in each year. Funding for hiring students must align with UBC student salary guidelines.

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| **Budget Item** | **Estimated Expenses Year 1** | **Estimated Expenses Year 2** |
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| **Total Expenses** |  |  |

Expenses: Only one Project Lead will hold the funds (see Applicant Information), and your department will be responsible for processing all project expenses.

**10. Cash or in-kind support to be contributed by your partners for this project, if applicable**  
Name of partner organization or unit, amount of contribution (cash or in-kind support). (Maximum 250 words).

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**11. UBC Department/Faculty Approvals**

The Dean or Department Head of *each project lead* must sign.

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| I support this application and confirm that the Department and/or Faculty has the intention of offering the project deliverable (e.g. course(s), certificate, program) on an ongoing basis. | Name of Head/Dean and title | Signature |
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