CAMPUS AS A LIVING LAB
FUND COMPETITION (2021-22)

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CAMPUS AS A LIVING LAB
FUND COMPETITION (2021-22)

Up to $50,000 funding to develop innovative “living lab” projects on campus
Joint team led by Faculty or Staff

Embedded on campus

Emphasis on innovation

Collaborative, inclusive approach

Advances research excellence

Addresses 1 of 4 priority areas

Team Composition

- Team must be led by either Faculty or Staff, and include at least one of each
- Lead Applicant must be eligible to receive and operate the fund
- Other team members may include faculty, staff, post-docs, student researchers or external partners

Ineligible
- Last year’s CLL Fund Competition Winners
Project Location

- Project must be physically located within UBC’s Vancouver campus
- Could involve a building (office, academic, residential), place, ground, street, infrastructure or operational system
- Could also be embedded within any campus community
Innovation-focused

- Project must be centred on the on-campus demonstration of innovation
- Interpreted as *a new way of doing things*, both on campus and in the external world
- Can be in the social or physical (infrastructural) realm
- Covers a broad spectrum including programs, platforms, technologies, products, research methods, etc.

Activities outside scope
- Developing academic coursework
- Enhancing capacity
- Attending conferences
- Creating off-campus collaborations
- Implementing campus improvements without innovative elements
Collaborations & EDI

- Teams are encouraged to include the beneficiaries as stakeholders in designing & developing the project
- Projects that integrate EDI principles are encouraged, either in execution (team composition, partnerships) or outcomes (intended beneficiaries)
- This includes consideration for Indigenous engagement

Suggested resources
- UBC’s Equity Inclusion Office: https://equity.ubc.ca/
- UBC’s Indigenous Strategic Plan: https://indigenous.ubc.ca/
Research Excellence

- Priority will be given to projects that contribute to advancing the academic goals of the University
- The project must advance an important area of academic research by contributing new insight to the body of learning in that discipline

Suggested resources
- UBC Strategic Plan: [https://strategicplan.ubc.ca](https://strategicplan.ubc.ca)
Joint team led by Faculty or Staff

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CLL Priority Areas

1. Climate Action
   Demonstration of innovation that seeks to combat climate change, through measures such as the reduction of GHG emissions, non-renewable materials and energy consumption, waste generation, etc.

2. Resilient Systems
   Demonstration of innovation in physical or social systems that seeks to strengthen their capacity to withstand and adapt to paradigm-altering shocks, such as climate change, global pandemics, natural disasters, automation and job loss, etc.

3. Sustainable Places & Communities
   Demonstration of innovation in the design, organization or operation of spaces, infrastructure or transportation systems that seeks to enhance their environmental or social sustainability, making them greener, safer, more accessible and inclusive for all members of the community.

4. Health & Wellbeing
   Demonstration of innovation in physical or social infrastructure and systems, which seeks to enhance the physical, mental or emotional health and wellbeing of the community, including students, staff, faculty, neighbourhood residents, children, etc.
**ELIGIBLE EXPENSES**

- Purchase or rental of equipment, software, materials for project execution
- Site preparation & operational expenses
- Third-party contractual fees
- Removal/disposal expenses
- Data-collection
- Stakeholder collaboration meetings
- Hiring of UBC students
- Grant-funded staff costs, up to a maximum of 30% of the total funding
- Honoraria for Indigenous Elders
- Reasonable transportation & incidental expenses

**INELIGIBLE EXPENSES**

- Salary of regular UBC staff or faculty
- Offsetting of regular operating costs, indirect/administrative costs
- Developing academic curriculum / coursework
- Organizing/attending conferences and seminars
- Printing and publication expenses outside scope
- Travel expenses outside scope
APPLICATION PROCESS

1. Download the form at https://sustain.ubc.ca/research/cll-fund-competition/apply

2. Save the file on your computer; then open it on Adobe Reader or Pro

3. Complete all sections and save the completed form on your computer as a PDF file

4. Email this file to CLL.Team@ubc.ca with the Subject Line: “CLL Application Submission: <Project Name>”

Sections

A. Project details: Simple table

B. Applicant details: Simple table

C. Project description: Freeform (approx. 500 words)

D. Project evaluation parameters: Primary basis for evaluation; 4 freeform sub-sections (approx. 250-words each).
   1. Innovation
   2. Impact
   3. Equity, Diversity & Inclusion (EDI)
   4. Research Excellence

E. Proposed activity list: Simple table

F. Proposed budget: Simple table

G. Appendix (optional): For images, graphs, etc.
## APPLICATION PERIOD

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Competition Opened</td>
<td>1-Sep-2021</td>
</tr>
<tr>
<td>CLL Workshop</td>
<td>7-Oct-2021</td>
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<tr>
<td>Application Guidance Meeting</td>
<td>19-Oct-2021</td>
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<tr>
<td>Proposal Submission Deadline</td>
<td>12-Nov-2021</td>
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## EVALUATION PERIOD

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<tr>
<th>Event</th>
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<tbody>
<tr>
<td>Review Stage</td>
<td>15-Nov-2021 to 17-Dec-2021</td>
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<tr>
<td>Presentations to CLL Steering Committee</td>
<td>10-Jan-2022 to 14-Jan-2022</td>
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<tr>
<td>Results Announced</td>
<td>31-Jan-2022</td>
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## PROJECT PERIOD

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<th>Event</th>
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<tr>
<td>Project Period</td>
<td>1-Apr-2022 to 31-Mar-2023</td>
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Proposals must be submitted by 12-Nov-2021
Thank you

Reach out to us at
CLL.Team@ubc.ca
for guidance during the application process